

Research Abstract Submission Information

This document provides an overview of all questions for research abstract proposals. For step-by-step instructions on submitting a proposal, please review the submission tutorial videos.

Terms & Conditions

Once you begin a new submission, you must read and agree to the [Presenter Agreement](#) available on the SHAPE America National Convention & Expo Call for Proposals webpage.

I acknowledge that I have read and accepted the [Presenter Agreement](#) available on the SHAPE America National Convention & Expo Call for Proposals webpage. I understand that it is my responsibility to ensure that all presenters listed in this proposal have read and accepted the [Presenter Agreement](#) before the proposal is submitted.

I understand that if this session is selected to be part of the 2027 SHAPE America National Convention & Expo, it may be scheduled at any time between Thursday, April 8, 2027, and Saturday, April 10, 2027. I, along with all presenters listed on this proposal, understand that we must be present on-site in Charlotte to deliver this session and are responsible for all costs associated with presenting, including purchasing registration to the 2027 SHAPE America National Convention & Expo.

Sessions submitted through the Call for Proposals are intended to be educator- or researcher-led and may not be used to promote products, services, or resources from a specific entity, including those that may be offered free of charge. Corporate and nonprofit organizations interested in leading an activity-based or presentation-based session during the 2027 SHAPE America National Convention & Expo may do so through a [Solutions in Practice Session](#). These sponsored opportunities include a guaranteed 45-minute session slot and will be held in the Teach & Transform Theater or Active Play Gymnasium within the Expo Hall at the Charlotte Convention Center. Please note that sponsorship fees do apply.

By agreeing to this step of the application process for the 2027 SHAPE America National Convention & Expo, I confirm that I and all other presenters listed for this session have read the Presenter Agreement. I further verify that neither I nor any other presenter on this session is representing a corporate or nonprofit organization for the purpose of promoting products, services, or resources.

Abstract Title

Must be 10 words or fewer; use title case.

Submitter's Email

To begin the proposal process, you will need to start a new submission and enter your email address in the "Submitter's Email" field. Once you enter your email address, you will receive an automated submission email containing your session ID and a link to access and edit your proposal. If your submission is interrupted or you need to return to it later, you can resume where you left off by using the link provided in the email. Your session ID is also included for reference if you need assistance.

IRB Approval/Exemption

Type your name in the box to complete the certification.

Description

In 150 words or fewer, provide the theme and a brief overview of the abstract. This description will be used in the online program guide. Do not list or include the names of presenters, authors, or other participants here.

Category Selection

Select the appropriate Research Category under which your submission will be reviewed by the Research Council and categorized as in the online convention program.

Preferred Type

Indicate all session formats in which you would be willing to present your research. Selecting multiple formats may increase your chances of acceptance into the program. Please note that oral sessions are the most limited opportunity. If your submission is accepted, your assigned presentation format/session type will be communicated in the notification email.

Has this research been previously presented?

Confirm that this research has not been and will not be presented elsewhere before the upcoming SHAPE America National Convention and that it has not been accepted for publication at the time of the submission. Select "I agree."

RQES Supplement

Grant permission for the abstract (if accepted for presentation) to be published in the RQES Supplement, along with the first author's email address, and to be posted on the SHAPE America website as part of the online SHAPE America National Convention program. Select "I agree."

VISA needed?

Select "Yes" if you are an international presenter who requires a VISA Invitation Letter to attend the Convention.

Request for Consideration for Graduate/Undergraduate Student Award

Indicate a request for consideration for the graduate or undergraduate student award. Select one of the award options that you would like to be considered for, *if applicable*, by selecting "yes" after the award and typing the name into the appropriate field. If submitting for consideration, the individual listed should be a student at the time the research was completed, be the primary author, and plan to personally present the research.

Add/Edit People (Authors)

Enter the required information for the presenting author. Add co-author information as applicable. Please note that authors will be listed in the program in the order they are listed in this section. You can use the arrows to the right of author names to reorder authors up or down before submitting.

Presenters may include a photo of themselves with their submission. This photo will be added to the speaker database and displayed in our online program. Speaker photos must be uploaded in JPG or PNG format. If you are submitting on behalf of multiple presenters, please ensure that you have

collected each presenter's preferred photo before uploading. Once photos have been submitted to the speaker database, additional photos cannot be added, and existing photos cannot be modified or replaced.

Abstract Text

Abstracts should be 500 words or less and written in complete sentences. Type or copy-and-paste each part of your abstract under the corresponding sections (i.e., Background/Purpose, Method, Analysis/Results, and Conclusions). Do not include the abstract title or authors in the text entered for each section (title and author information are captured elsewhere during the submission). There is no need to shorten lines to fit inside each section. The text will automatically wrap to fit. You may use the text formatting buttons at the top of the sections for subscripts and superscripts, etc. Check spelling and confirm that the total word count of all four sections of your abstract does not exceed the 500-word limit.

Confirmation

On the confirmation page, review all submission information. Print a copy of your proposal if you wish. When final, click the "Conclude Submission" button to send your final proposal to SHAPE America. **Please note that your proposal is not considered complete and officially submitted until you hit the "Conclude Submission" button on this confirmation page.** The system will automatically generate a confirmation email to the listed submitter's email when you have successfully completed your proposal submission. Please note that the confirmation email only goes to the listed submitter on the session. All other notifications will go to the listed planner for the session.